



Legitimate Absences are:

1. Personal illness of pupil (Principal may require a note from a doctor.)
2. Serious illness or death of a member of the family
3. **Grave** emergencies demanding the help of the pupil at home
4. Unavoidable delays or failure of transportation (within reason)
5. Other circumstances that in the judgment of the principal constitute a justifiable absence from school and for which arrangements have been made with the principal in advance.

Absences for reasons other than those listed above will be considered as unexcused absences.

Verification shall be required of all pupils who are absent from school for an entire day for any cause **within five school days following the absence**. Failure to excuse any full day absence within five school days will result in an unexcused absence and any subsequent consequences. Students who miss part of a school day, are subject to school attendance policies as outlined in the school policy handbook. This includes adhering to all school check-in and check-out procedures. Murray High School students see PS 446.2. Students involved in the truancy process must include a doctor's note for all absences.